

Office of the District Judge, Darjeeling

Notification for the recruitment in different categories of posts in the Judgeship of Darjeeling.

Employment Notification No.: 103/E

Dated, Darjeeling the 22nd of April 2019

Online application are invited from eligible Indian citizens for preparation of panels to fill up the existing and expected vacancies in the Judgeship of Darjeeling. The appointments will initially be made on purely temporary basis but are likely to be made permanent.

Graduates or equivalent are not eligible to apply for Group-D post.

Candidate who have applied for Vacancies, 2016 need not apply afresh. However, liberty is given that they may apply afresh, if he so desires, and in that event, he must mention the same in the specific column in the application form with their application number.

Last Date for receipt of Online Application is 22.05.2019 5:30 P.M.

The examinations of all categories of posts will be held on a particular date and time which shall be fixed and conducted by the District Recruitment Committee of Darjeeling Judgeship in due course of time. One can apply for only one post of any particular category. The candidature of the candidate will be summarily rejected in case of submission of more than one application.

Vacancy details, scale of pay, application fees, eligibility criteria, mode of examination/s and instructions are as under:

Name of the Post	Scale of Pay	Vacancy	Educational Qualification	Scheme of Examination
L.D.C.	PB-2:Rs. 5400-25200+GP:Rs. 2600 and other usual allowances	Total Post 31 (SC – 04, UR – 08, UR (EC) – 05, ST – 02, SC Ex Servicemen – 01, OBC (A) – 02, OBC (B) – 02, OBC (A)(EC) -01, UR persons with disabilities – 01, SC (EC)- 02, UR Ex Servicemen -01, OBC (B) EC -01, SC Ex Servicemen -01	Madhyamik Passed or Equivalent with Computer Knowledge	<p>PHASE – I</p> <p>i) Written Examination for Screening: Paper I –100 marks- 1 hour (General Knowledge, General English Comprehension), Arithmetic.</p> <p>PHASE II</p> <p>ii) Paper II – 100 marks – 2 hours English, General Knowledge, Arithmetic, English Comprehension and Translation (Bangla/Nepali) to English or vice versa, Framing of Sentences.</p> <p>PHASE III</p> <p>iii a) Computer Literacy Test- Marks -75 iii)b) Personal Interview-25 Marks</p>
Process Servers	PB-2: Rs.5400-25200+GP:Rs. 2300 and other usual allowances	Total Post 05 (SC – 01, UR – 02, UR (EC) – 01, ST – 01)	Madhyamik Passed or Equivalent with Computer Knowledge	<p>PHASE - I</p> <p>i) Written Examination for Screening: Paper I –100 marks- 1 hour (General Knowledge, General English Comprehension), Arithmetic.</p> <p>PHASE II</p> <p>ii) Paper II – 100 marks – 2 hours English, General Knowledge, Arithmetic, English Comprehension and Translation (Bangla/Nepali) to English or vice versa, Framing of Sentences.</p> <p>PHASE III</p> <p>iii a) Computer Literacy Test- Marks -75 iii)b) Personal Interview-25 Marks</p>
Night Guard, Farash, Karmabandhu	PB-1: Rs. 4900-16200+ GP:Rs.1700 and other usual allowances	Total Post 18 (SC – 4, ST - 01, UR – 03, OBC (A)-01, OBC (B) -01, UR (EC) -03, UR Ex Servicemen-02, UR (Disable person)-01, SC (EC)-01, OBC (A)(EC)-01	VIII passed	<p>PHASE I</p> <p>i) Written Examination- 75 marks – 2 hours English, General Knowledge, Arithmetic, English Comprehension and Translation (Bangla/Nepali) to English or vice versa, Framing of Sentences.</p> <p>PHASE II</p> <p>ii) Interview-25 marks</p>

Explanation of the Scheme of Examination

LDC/Process Servers

- i. The evaluation will be conducted in 3 (Three) phases. In **Phase I**, a Written Examination of 1(one) hour will be conducted for the purpose of Screening of the Candidates.
- ii. In **Phase II**, Candidates will be required to appear for the 2nd Witten Examination which will be of 2 hours duration.
- iii. Both Phase I and Phase II will be **conducted on the same day**.
- iv. Only after clearing the Written Examination in Phase I, the answer sheet of the Phase II will be evaluated.
- v. The numbers obtained in the Written Examination in Phase I will **not be added** to the evaluation in Phase II and III.
- vi. Only the successful candidates of Phase I & II will be called for the **Phase III** i.e. Computer Literacy Test and Personal Interview.

Night Guard/Farash/Karmabandhu

The candidates will be required to appear for a Written Examination in Phase I. Successful Candidates will thereafter called for an interview in Phase II.

Eligibility – Age: Candidate should not be less than 18 years as on 01.01.2019 and should not be more than 40 years as on 01.01.2019 for all categories of post. Relaxation of age limit is applicable for 5 years in case of candidates of SC/ST categories and 3 years in case of OBC categories only. The upper age limit, in case of persons with disabilities is 45 years. Relaxation of age limit in case of Ex servicemen category is followed as per existing State Government rules.

All the applicants are required to visit <https://districts.ecourts.gov.in/darjeeling> for online application. Following documents are required for uploading:

- i. Birth Certificate (duly attested).
- ii. Madhyamik Examination passed or equivalent/ Class VIII passed (duly attested).
- iii. 1 (one) recent passport sized colour photograph (200px X 230px up to 50KB)
- iv. Scanned signature of the candidate. (140px X 60px up to 50KB)
- v. AADHAR Card/EPIC i.e. Voter's Identity Card/PAN card/ Passport or any other Identity Card issued by the Government.
- vi. Scheduled Caste/Scheduled Tribe/OBC /Person with Disability Certificate (duly attested)
- vii. Ex Serviceman – Discharge Certificate. (duly attested)
- viii. **"No Objection Certificate"** of the concerned authority for "in service" employee under Govt./ Public Sector undertaking and within the prescribed age limit. (duly attested)
- ix. Valid email id
- x. Working mobile number

Online Application fees (including Bank Transaction Fees payable by Candidate)

Fees for the post of L.D.C.			Fees in Rs.	Total Fees Payable including Transaction Charges					
				Credit Card 2%	Debit Card 0%	UPI 0%	Wallet 1.5%	Net Banking 1.7%	Amex Card 2.5%
(i)	For unreserved	:	400.00	408.00	400.00	400.00	406.00	406.80	410.00
(ii)	For SC/ST/OBC candidates	:	250.00	255.00	250.00	250.00	253.75	254.25	256.25

Fees for the post of Process Servers Night Guard, Farash, Karmabandhu			Fees in Rs.	Total Fees Payable including Transaction Charges					
				Credit Card 2%	Debit Card 0%	UPI 0%	Wallet 1.5%	Net Banking 1.7%	Amex Card 2.5%
(i)	For unreserved	:	300.00	306.00	300.00	300.00	304.50	305.10	307.50
(ii)	For SC/ST/OBC candidates	:	200.00	204.00	200.00	200.00	203.00	203.40	205.00

Other Instruction/ Information:-

- i. Defective, incomplete, unsigned application, applications submitted without proper fees will be summarily rejected and the authority will bear no responsibility to inform them.
- ii. Candidates, whose application will be considered to be in order in all respect, can download from the website their Admit Cards containing details of the venue, date and time of examination.
- iii. Candidates **must** carry a Printout of the Admit Card and the original Identity Proof (issued by the Government) on the days of Written Examination, Computer Literacy Test and Interviews other wise the candidate will not be allowed to appear for Written Examination, Computer Literacy Test and Interviews.
- iv. Candidates called for the examination shall be required to appear at their own expenses.
- v. Admission to the examination will be deemed provisional subject to verification and determination of the candidate's eligibility and suitability in all respect. If at any stage of the process, a candidate is found to be ineligible for admission to the test in terms of the notice, his/her candidature shall be cancelled without making any reference to him/ her and without assigning any reason thereof.
- vi. All Original Certificates are to be produced at the time of Interview for verification.
- vii. A candidate, furnishing incorrect or false particulars or suppressing material information, will be disqualified and if appointed shall be liable for dismissal from service.
- viii. "In Service" employee under Govt./ Public Sector undertaking and within the prescribed age limit candidates must submit "**No Objection Certificate**" of the concerned authority.
- ix. The Candidate belonging to S.C./S.T/OBC category outside the State of West Bengal shall be treated as General Candidates.
- x. The District Recruitment Committee of Darjeeling Judgeship reserves the right to make shortlist of the successful candidates. The Panel/s thus, formed shall remain effective till the process of giving appointment against the notified vacancies is completed. However, the said Panel/s shall remain valid for a year from the date of its formation.
- xi. The District Recruitment Committee shall have the full discretion to fix the minimum qualifying marks in respect of all categories of post notified above and shall have full discretion to relax any or part of the norms.
- xii. In case of any dispute, the decision of the District Recruitment Committee of Darjeeling Judgeship shall be final.